

**Resort Village of Kannata Valley
Minutes of the Regular Meeting of the Council
June 21, 2022
Council Chamber Administration Office**

Present:

Mayor Don Sangster
Councillor Tom Fink

Councillor Bob Gordon
Councillor Dustin Plett

Absent:

Also Present: Kimberly Downing, Administrator

Call to Order:

A quorum being present, Mayor Don Sangster called the meeting to order at 6:37p.m.
Mayor opening remarks.

Delegation: Linda Schaffer – regarding slumping of the road by the bulletin board.

Delegate chose not to follow the items she requested to discuss. Instead she chose ask about village commercial insurance and new administrator supervision.
Council chose not to address her in-depth as per bylaw #89 since her delegation request did not list these items as her topics.

Minutes

2022-087

Moved by Councillor Tom Fink: **THAT** Council approves the May 17, 2022 minutes as corrected.

CARRIED

2022-088

Moved by Councillor Tom Fink: **THAT** Council approves the May 25, 2022 minutes as corrected.

CARRIED

2022-089

Moved by Councillor Bob Gordon: **THAT** Council approves the June 9, 2022 minutes as circulated.

CARRIED

2022-090

Moved by Councillor Dustin Plett: **THAT** Council approves the June 15, 2022 minutes as circulated.

CARRIED

_____ Mayor

_____ Administrator

Accounts for Approval

2022-091

Moved by Councillor Dustin Plett: **THAT** council approve the listing of accounts for approval for June 2022. To include A/P, SETS, & EFT; a summary attached here into and to form part of these minutes.

CARRIED

Financial Statement

2022-092

Moved by Councillor Dustin Plett: **THAT** council accept April 2022 financial statement as circulated.

CARRIED

2022-093

Moved by Councillor Dustin Plett: **THAT** council accept May 2022 financial statement as circulated.

CARRIED

Bylaw – Extension of Time Audit

2022-094

Moved by Councillor Tom Fink: **THAT** council approve first reading of bylaw #98-22 – Extension of Time Bylaw for Audited Financial Statements.

CARRIED

2022-095

Moved by Mayor Don Sangster: **THAT** council approve second reading of Bylaw #98-22.

CARRIED

2022-096

Moved by Councillor Tom Fink: **THAT** council consider third reading for bylaw #98-22

Unanimously Carried

2022-097

Moved by Councillor Bob Gordon: **THAT** council approve bylaw #98-22 after a third and final reading unanimously carried.

CARRIED

Correspondence

2022-098

Moved by Councillor Bob Gordon: **THAT** council acknowledge the correspondence as circulated and direct to be filed.

1. RCMP update

CARRIED

Old Business

Utility Accounts

Moved to the July meeting to be addressed for possible credits.

Grass Cutting

_____ Mayor

_____ Administrator

Councillor Bob Gordon declared conflict but did not leave the room.

2022-099

Moved by Councillor Dustin Plett: **THAT** council approve Bob Gordon’s Contracting Company cut grass on village property in the village at a rate of \$60/hour until a company/individual can be found.

CARRIED

2022-100

Moved by Councillor Bob Gordon: **THAT** council approve Anna Thorne to do whipper snipping in the village at a rate of \$26/hour.

CARRIED

Burgess Garage

Clarification to council that the questions that PBI had was with the homeowner and do not require any different approvals by council. PBI had a sked about possible moving, and this is not an option,

New Business

Acting Mayor

2022-101

Moved by Councillor Dustin Plett: **THAT** council appoint Bob Gordon as Acting Mayor effective July 1, 2022 until the by-election is held to fill the position.

CARRIED

Water Meter Readers

2022-102

Moved by Councillor Bob Gordon: **THAT** council appoint Ken Forsyth as the quarterly water meter reader for the village; with Barry Vanstone as his backup. The rate will be \$26/hour.

CARRIED

Office Cleaning

2022-103

Moved by Councillor Bob Gordon: **THAT** council approve Florence Fink to clean the administration office temporarily until a permanent replacement can be found. At a rate of \$26/hour.

CARRIED

New Administrator

2022-104

Moved by Councillor Dustin Plett: **THAT** council appoint Shannon Ulsifer as Administrator for the village effective July 1, 2022 as per employment agreement.

CARRIED

Signing Authority

_____ Mayor

_____ Administrator

2022-105

Moved by Mayor Don Sangster: **THAT** council approve signing authority for Shannon Ulsifer effective July 1, 2022; and remove Kimberly Downing.

CARRIED

Signing Authority

2022-106

Moved by Tom Fink: **THAT** council approve signing authority for Bob Gordon effective July 1, 2022; and remove Don Sangster.

CARRIED

Federal Tax Grant

Bob Gordon to sign the Federal Tax Grant agreement with the Federal Government for the summer job grant funding.

LAFOIP (Local Authority Freedom of Information and Protection of Privacy Act)

Due to privacy issues, bank statement request for December 2021 – April 2022 will not be given, however, the bank reconciliation will be.

Signing Authority

2022-107

Moved by Bob Gordon: **THAT** council approve a Cost of Living Increase of 2.770 to current Administrator contract, effective from March 1, 2022 to June 30, 2022

CARRIED

Road Paint

2022-108

Moved by Tom Fink: **THAT** council approve the purchase of up to five (5) gallons of yellow road paint.

CARRIED

Water Plant Repairs

Council noted the repairs this fall will be to replace valves and clean tanks.

Council Reports:

Councillor Tom Fink:

1. RTS – running well.
2. Lagoon – good, but full
3. Lagoon meeting possibly next week
4. Road maintenance agreement for \$4,000.00 as a credit to user fee

Councillor Dustin Plett:

1. Old pier is out now
2. After putting out, installation was not done properly causing bent pins which need replacing with longer pins.
3. New pier has been torqued but can be unstable
4. Expectation to have back in the water this weekend.

_____ Mayor

_____ Administrator

Councillor Bob Gordon:

1. Paving is complete
2. Softened speed bumps with an addition of two new ones
3. EMO – call 911 for emergencies
 - a. Possible phone tree

Adjournment:

2022-109

Moved by Councillor Tom Fink: **THAT** this meeting is adjourned. (8:15 p.m.)

CARRIED

MAYOR

ADMINISTRATOR

_____ Mayor

_____ Administrator