



**Minutes of the Regular Meeting of the Council
November 15, 2022
Council Chamber Administration Office, Kannata Valley, SK**

Oath of Office:

Councillor Ken MacDonald subscribed to his Oath of Office as required by Subsection 94(1) of *The Municipalities Act* and is being recorded in these minutes.

Public Disclosure Statement:

Councillor Ken MacDonald provided his Public Disclosure Statement as required by Subsection 142(2) of *The Municipalities Act* and is being recorded in these minutes.

Public Disclosure Annual Statement:

Councillors Dustin Plett and Tom Fink provided their Annual Public Disclosure Statements as per Subsection 142(4) of *The Municipalities Act* and is being recorded in these minutes.

Mayor Robert Gordon was not in attendance; however, he provided his Annual Public Disclosure Statement by email which was received in the office on November 22, 2022.

Present:

Deputy Mayor Tom Fink
Councillor Ken MacDonald

Councillor Craig Francis
Councillor Dustin Plett

Administration: Shannon Ulsifer, Acting Chief Administrative Officer

Absent: Mayor Robert Gordon

1. CALL TO ORDER:

Deputy Mayor Tom Fink called the meeting to order at 6:34 p.m.

2. APPROVAL OF AGENDA

2022/200

Moved by Councillor Craig Francis
Seconded by Councillor Ken MacDonald

THAT the November 15, 2022, agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

2022/201

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

_____ Mayor

_____ Acting CAO

THAT the minutes of the Regular Meeting of Council of October 18, 2022, be adopted as presented.

CARRIED

4. DELEGATIONS

5. ACCOUNTS FOR APPROVAL

2022-202

Moved by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Council approve the List of Accounts Payable for October 2022. To include A/P, SETS, & EFT; a summary attached here into and to form part of these minutes.

CARRIED

6. ADMINISTRATION REPORTS

6.1 Water Treatment Plant Daily Report

2022-203

Moved by Deputy Mayor Tom Fink
Seconded by Councillor Craig Francis

THAT Council accept the Water Treatment Plant Daily Report for October 2022, as presented.

CARRIED

6.2 Administration Report

2022-204

Moved by Councillor Craig Francis
Seconded by Councillor Dustin Plett

THAT Council accept the Administration Report as presented, and further, that Administration set up a future meeting to discuss water rates.

CARRIED

7. FINANCIALS

_____ Mayor

_____ Acting CAO

7.1 Statement of Financial Activities

2022-205

Moved by Councillor Dustin Plett
Seconded by Deputy Mayor Tom Fink

THAT the Statement of Financial Activities for the month of October 2022, be accepted as presented.

CARRIED

7.2 Bank Reconciliation

2022-206

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

That Council accept the Bank Reconciliation for the month of October 2022, as presented.

CARRIED

8. REPORTS OF COMMITTEES

2022-207

Moved by Councillor Tom Fink
Seconded by Councillor Dustin Plett

THAT Council change the open date of the RTS from Saturday, December 24th to Monday, December 26th as per the RTS Operator request.

CARRIED

2022-208

Moved by Councillor Craig Francis
Seconded by Councillor Ken MacDonald

THAT Council acknowledge the following meeting reports, and further directs Administration to notify WSA regarding lagoon compliance and to call a Lagoon Committee meeting:

- 8.1 Lagoon** – Administration directed to call for a December Lagoon Committee meeting.
 - Aeration pump has been replaced
 - Two remaining bubble aerators are working and will be flagged for cleaning in 2023
 - Lagoon shed to relocated in 2023

8.2 Water – No report

_____ Mayor

_____ Acting CAO

8.3 Streets & Roads – Snow removal has been completed twice, the bobcat used once for the RTS, the office/WTP parking area and the Lagoon.

8.4 Recreation – Boat launch lock has been removed and is at the office.

8.5 RTS– Request from RTS Operator to change the open date during Christmas from Saturday, December 24, 2022, to Monday, December 26, 2022.

CARRIED

9. UNFINISHED BUSINESS

9.1 ICIP Grant

2022-209

Moved by Councillor Ken MacDonald
Seconded by Councillor Craig Francis

THAT Council continue the grant requirements and resume the process of storm drainage as per the grant application for 2023 through 2024. Further, that Administration adds the formation of an ICIP Grant Committee to the December Regular Meeting of Council agenda.

CARRIED

10. NEW BUSINESS

10.1 HCE Heater

2022-210

Moved by Councillor Ken MacDonald
Seconded by Councillor Tom Fink

THAT Council approve Administration to investigate further and approve purchase of a secondary heat source for the High Country Estates Well of up to \$300.00.

CARRIED

10.2 Deputy Mayor Appointee Schedule

2022-211

THAT Council appoint members as Deputy Mayor as per the following schedule:

2022	November to December – Councillor Tom Fink
2023	January 1 to June 30 – Councillor Dustin Plett July 1 to December 31 – Councillor Craig Francis
2024	January 1 to June 30 – Councillor Ken MacDonald

CARRIED

10.3 WTP Level II Course

_____ Mayor

_____ Acting CAO

2022-212

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

THAT Council approve WTP Operator Glen Hurst registration for the WTP Level II course in Moose Jaw, November 21 through to November 25, 2022.

CARRIED

10.4 Budget Planning Documentation

In preparation of the 2023 budget, Council was in receipt of worksheets to assist with budget planning.

10.5 Kannata Valley Website

2022-213

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

THAT Council approve minor adjustments to the new website to remove the old website from search engines and for the new website to be activated and for changes and adjustments to the site be made on an ongoing basis as it is used and reviewed. Council

CARRIED

10.6 Notice of Abandonment of Poll

2022-214

Motion by Councillor Dustin Plett
Seconded by Councillor Craig Francis

THAT Council acknowledges the Notice of Abandonment of Poll and the addition of Ken MacDonald as new Councillor by Acclamation.

CARRIED

11. COMMUNICATION

11.1 Community Policing Report

2022-215

Motion by Deputy Mayor Tom Fink
Seconded by Councillor Dustin Plett

_____ Mayor

_____ Acting CAO

THAT Council accept and file the Lumsden Detachment Community Policing Report for October 2022

CARRIED

11.2 Fraser Tolmie, MP – Moose Jaw-Lake Centre-Lanigan Letter

2022-216

Motion by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

THAT Council accept the correspondence from MP Fraser Tolmie, and further, directs Administration to send an invitation to attend a future council meeting.

CARRIED

11. IN-CAMERA

2022-217

Moved by Deputy Mayor Tom Fink
Seconded by Councillor Ken MacDonald

THAT Council having items to discuss relating to draft material and personnel that are exempt from public discussion under *The Local Authority Freedom of Information and Privacy Act* and *The Municipalities Act*, per Clause 120(2)(a), move this meeting to an in-camera session.

CARRIED
Time: 8:12 pm

2022-218

Moved by Deputy Mayor Tom Fink
Seconded by Councillor Dustin Plett

THAT this meeting be reconvened.

CARRIED
Time: 8:38 pm

Motions Resulting from In-Camera

2022-219

Moved by Councillor Dustin Plett
Seconded by Councillor Ken MacDonald

_____ Mayor

_____ Acting CAO

That Council acknowledges and appreciates the extra time and duties the contracted Water Treatment Plant Operators and the RTS Operator contribute to the Village by consistently going over and above what they are contracted for, and further, that Council approves a bonus lump sum payable before December 31, 2022.

CARRIED

2022-220

Moved by Councillor Craig Francis
Seconded by Deputy Mayor Tom Fink

That Council approves the closure of the Village Office from December 24, 2022, through to January 2, 2023, inclusive.

CARRIED

2022-221

Moved by Deputy Mayor Tom Fink
Seconded by Councillor Ken MacDonald

That Council approves the continued temporary services of the Administrative Assistant, and further, that the services will be reviewed in 2023 on a quarterly basis.

CARRIED

13. ADJOURNMENT

2022-222

Moved by Councillor Craig Francis
Seconded by Deputy Mayor Tom Fink

THAT the meeting be adjourned at 8:40 p.m.

CARRIED

MAYOR

Acting Chief Administrative Officer

_____ Mayor

_____ Acting CAO